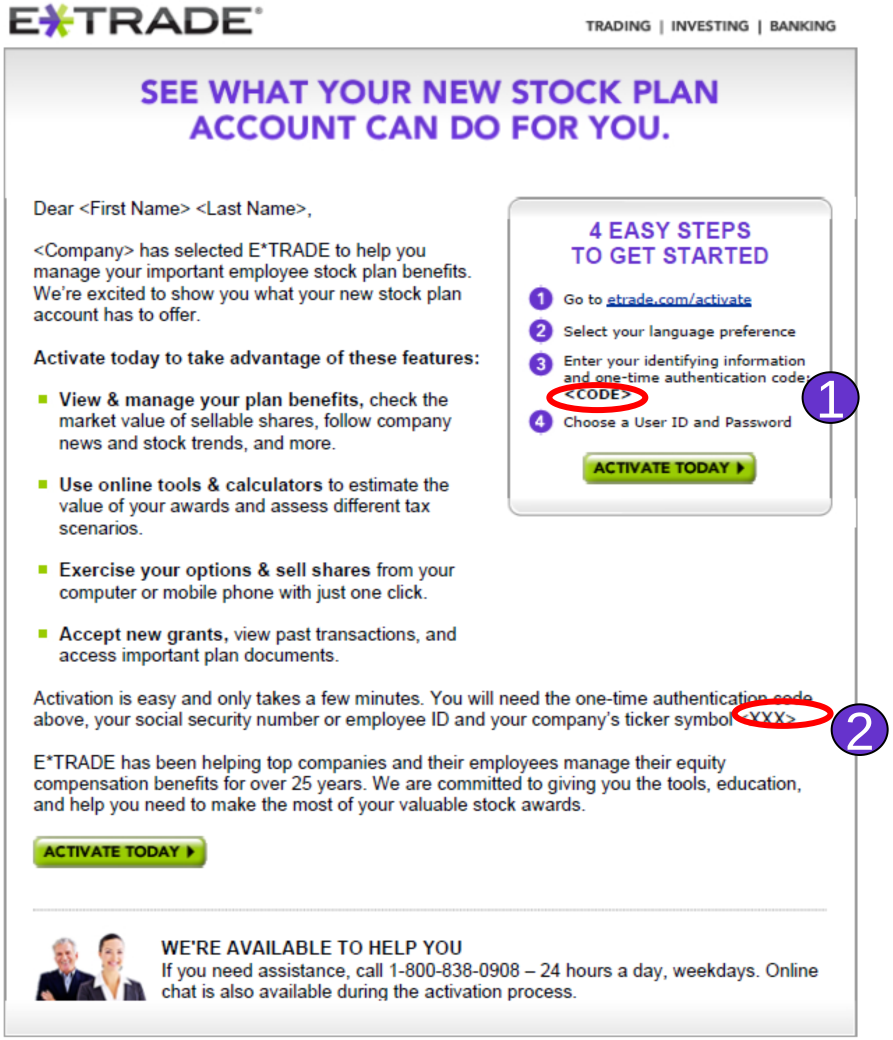
E*TRADE Securities account activation for U.S. participants

What do you need to activate your account online?



E*TRADE

TRADING | INVESTING | BANKING

SEE WHAT YOUR NEW STOCK PLAN ACCOUNT CAN DO FOR YOU.

Dear <First Name> <Last Name>,

<Company> has selected E*TRADE to help you manage your important employee stock plan benefits. We're excited to show you what your new stock plan account has to offer.

Activate today to take advantage of these features:

- **View & manage your plan benefits,** check the market value of sellable shares, follow company news and stock trends, and more.
- **Use online tools & calculators** to estimate the value of your awards and assess different tax scenarios.
- **Exercise your options & sell shares** from your computer or mobile phone with just one click.
- **Accept new grants,** view past transactions, and access important plan documents.

4 EASY STEPS TO GET STARTED

1. Go to etrade.com/activate
2. Select your language preference
3. Enter your identifying information and one-time authentication code: <CODE>
4. Choose a User ID and Password

ACTIVATE TODAY

Activation is easy and only takes a few minutes. You will need the one-time authentication code above, your social security number or employee ID and your company's ticker symbol <XXX>.

E*TRADE has been helping top companies and their employees manage their equity compensation benefits for over 25 years. We are committed to giving you the tools, education, and help you need to make the most of your valuable stock awards.

ACTIVATE TODAY

WE'RE AVAILABLE TO HELP YOU

If you need assistance, call 1-800-838-0908 – 24 hours a day, weekdays. Online chat is also available during the activation process.

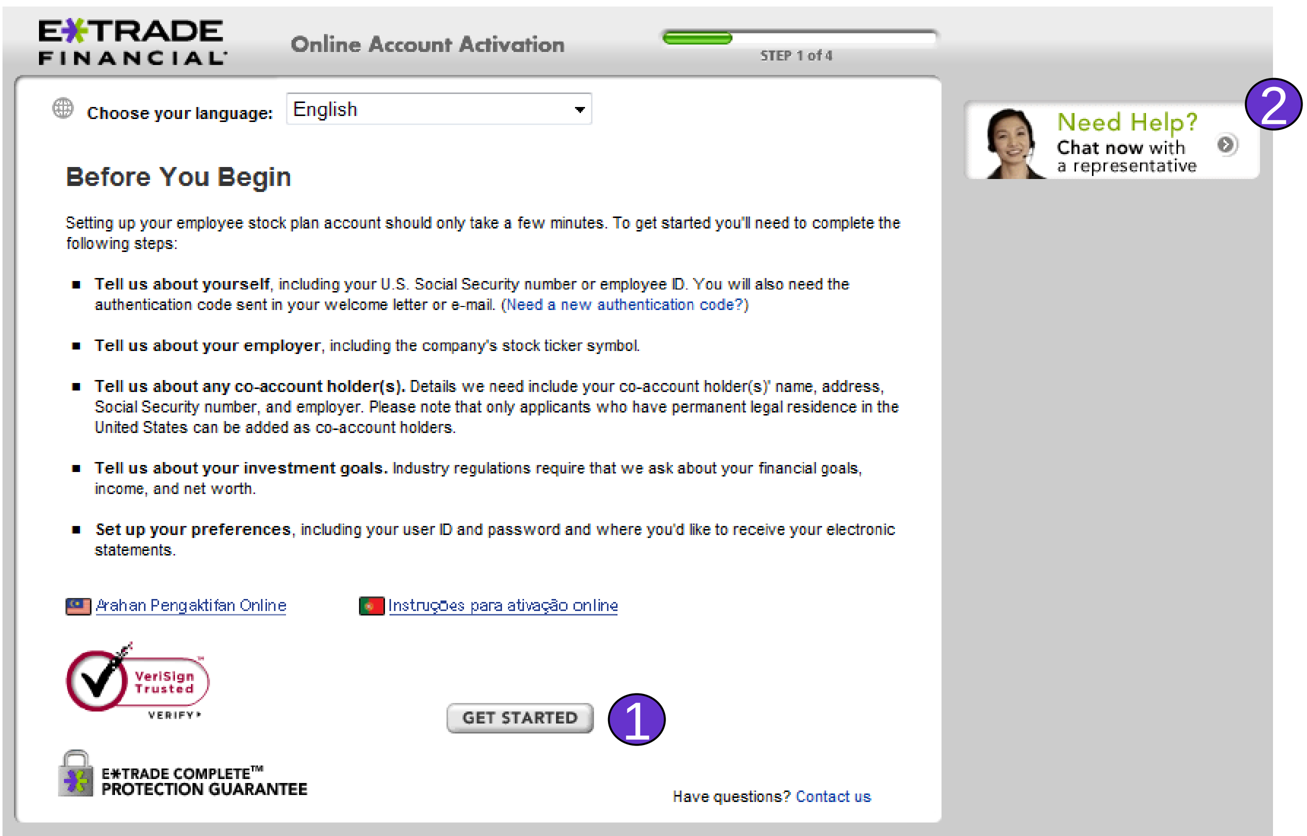
- You will receive activation communications similar to this one
- Please keep this as it provides you with the following:
  1. Authentication Code
  2. Your Employer's Ticker Symbol

Benefits of activating your Stock Plan Account

It is important that you activate your stock plan account for a number of reasons

- Obtain real-time access to your account to monitor the performance of your stocks / options / restricted shares
- Exercise options, sell shares and move money to and from your account
- View your grants, restricted stock awards and vested options
- View important plan documents
- Access financial tools and services that can help with your financial planning

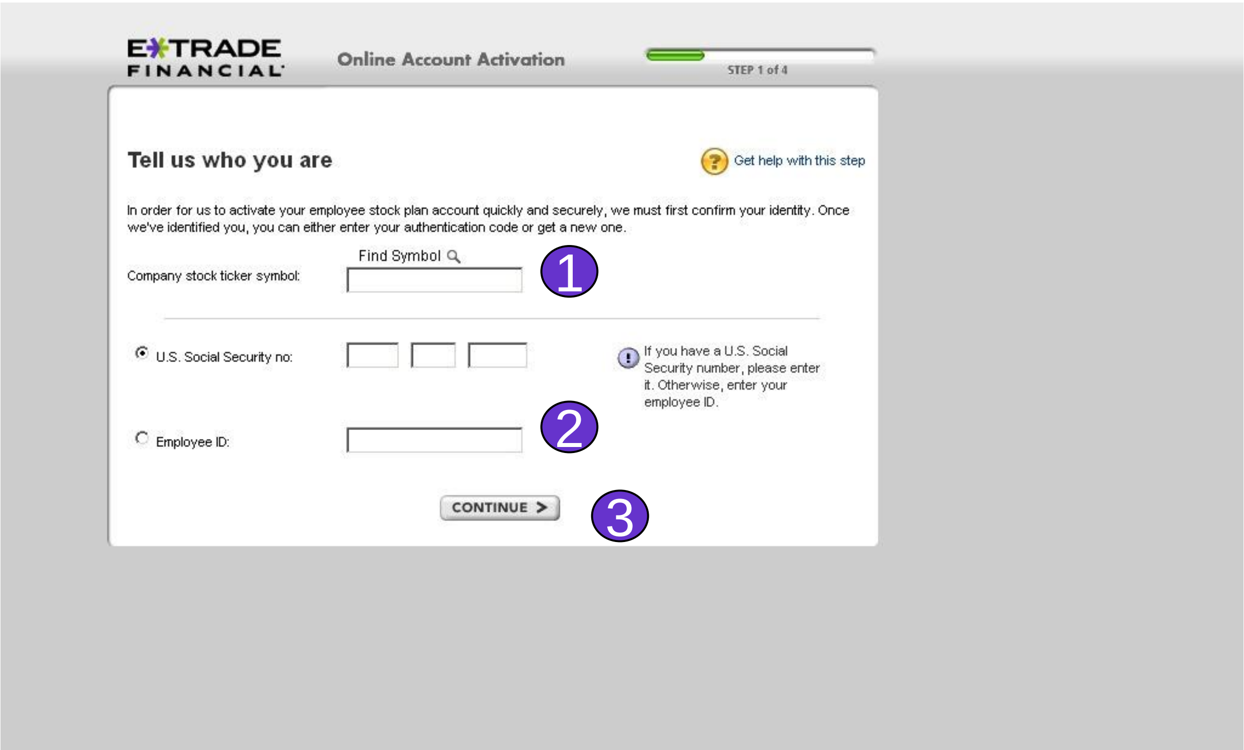
Before you begin



1 Simply click 'Continue' to begin

2 Get immediate answers to your questions, at any time, by chatting with one of our available representatives

Getting started

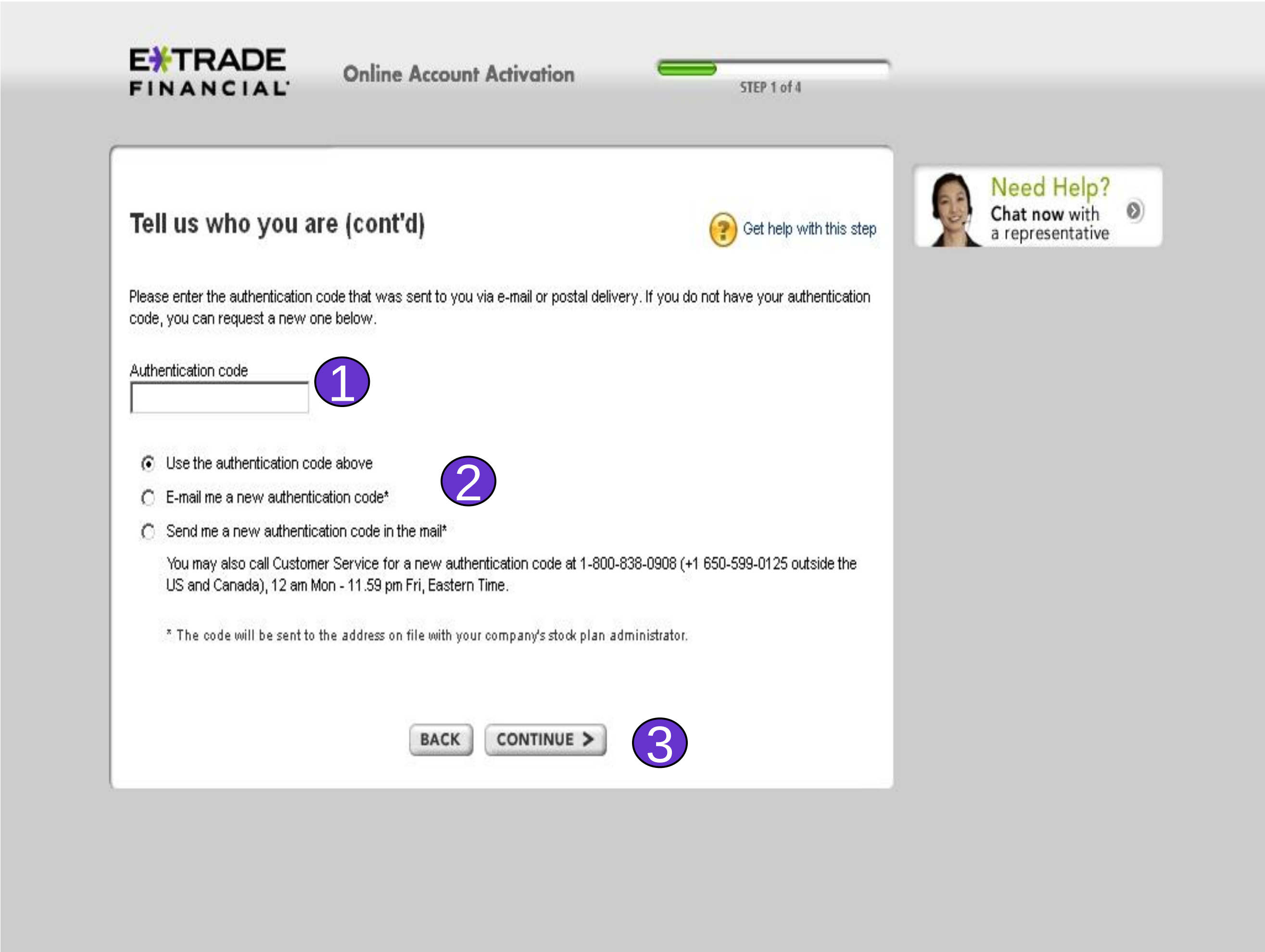


1 Enter your Company's Ticker Symbol
- Click 'Find Symbol' to easily search for your company's stock ticker symbol

2 Enter your Employee I.D.

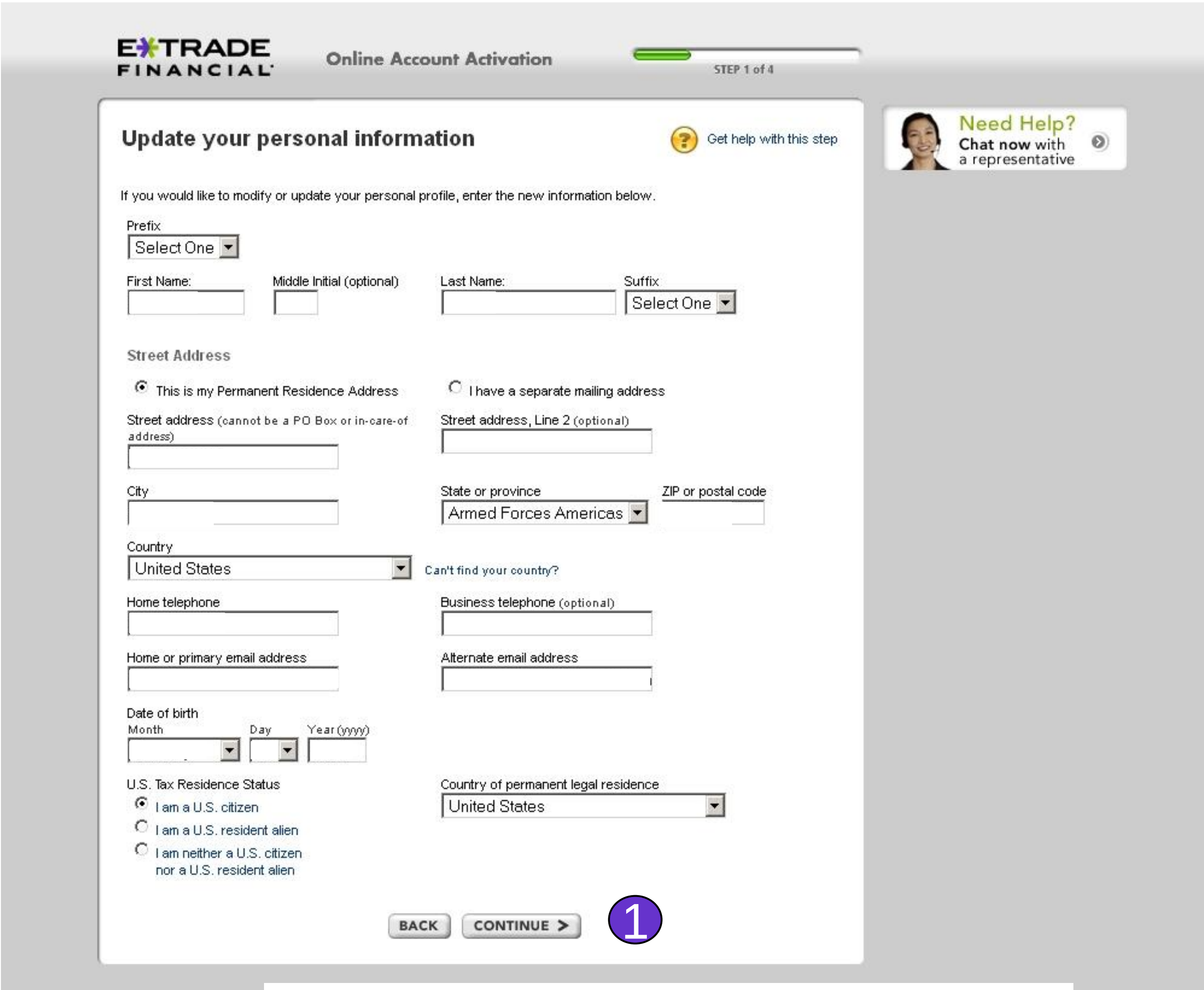
3 Click 'Continue'

Reconfirming your identity



1. Enter the Authentication Code provided to you
2. If you did not receive one or misplaced yours, request a new code via email or mail, and revisit the account activation process upon receipt of your updated code
3. Click 'Continue'

Updating personal information



- Note: Pre-populated information was provided by your employer
- Confirm your personal information

1 Click ‘Continue’

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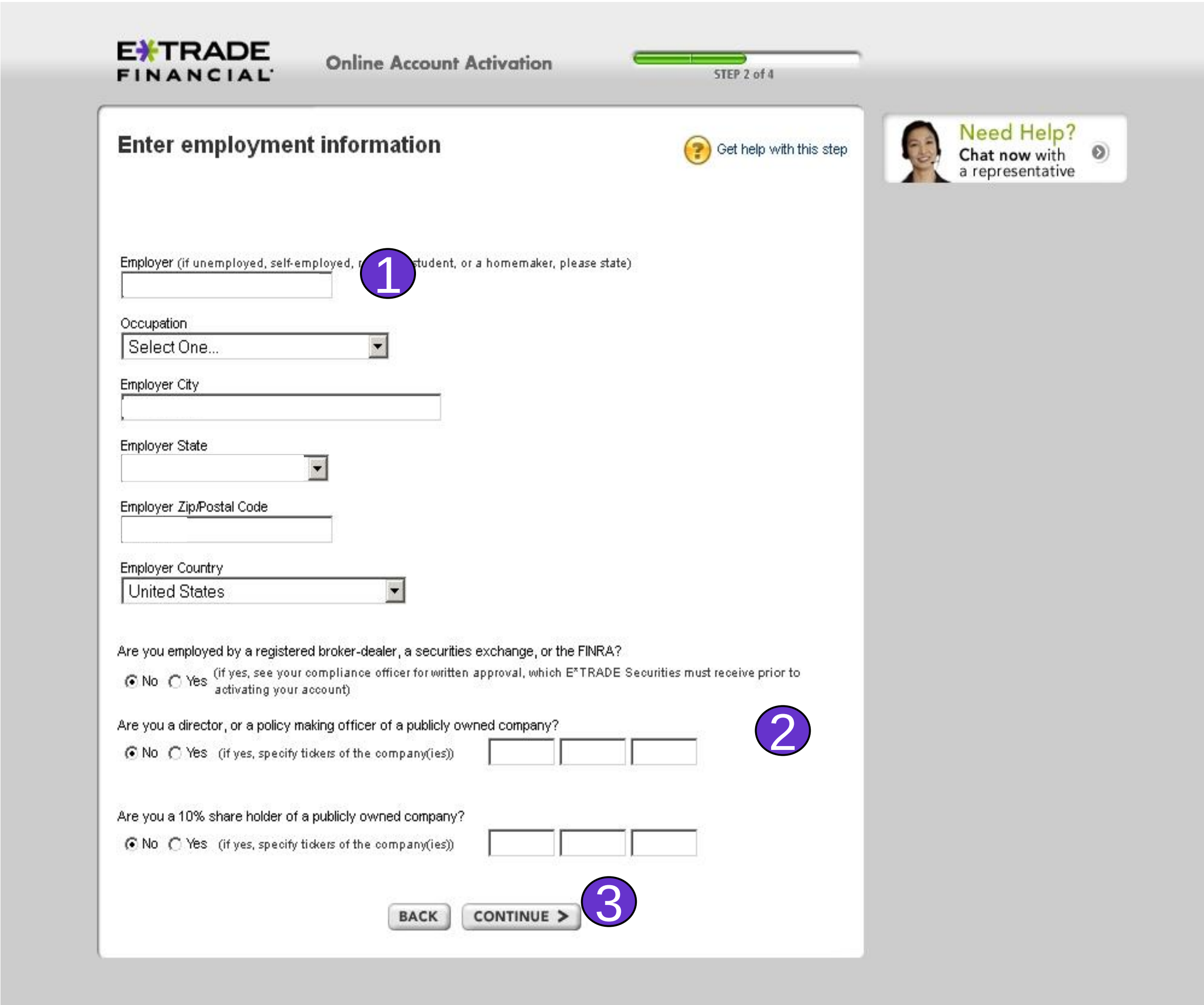
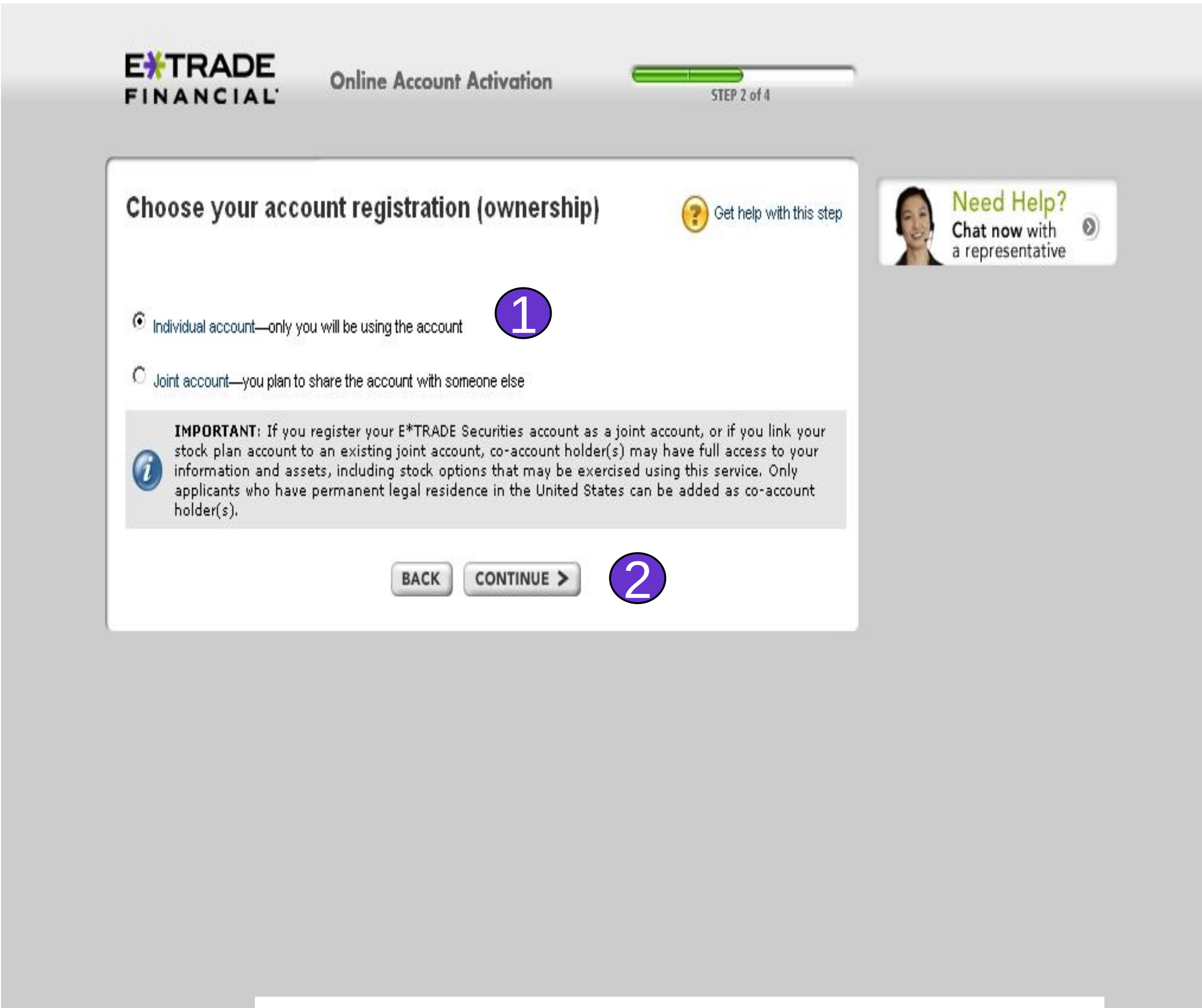
Employment information



1. Enter your employment information
2. Check with your Employer if you need help answering the questions at the bottom of the page
3. Click ‘Continue’

Account type

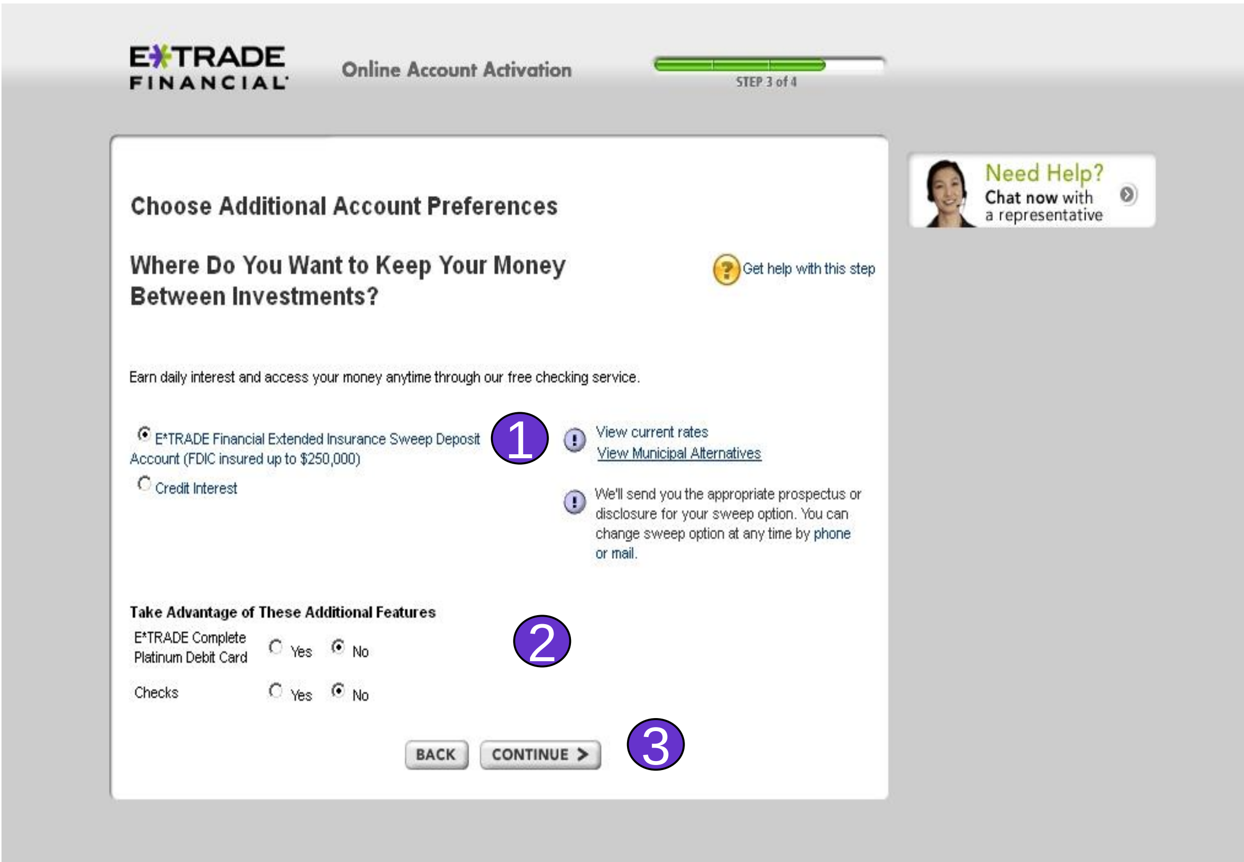


1 You may choose to create a 'Joint Account' that you will share with someone else

- Please note the Important information on this screen regarding Joint Account Access

2 Click 'Continue'

Account preferences

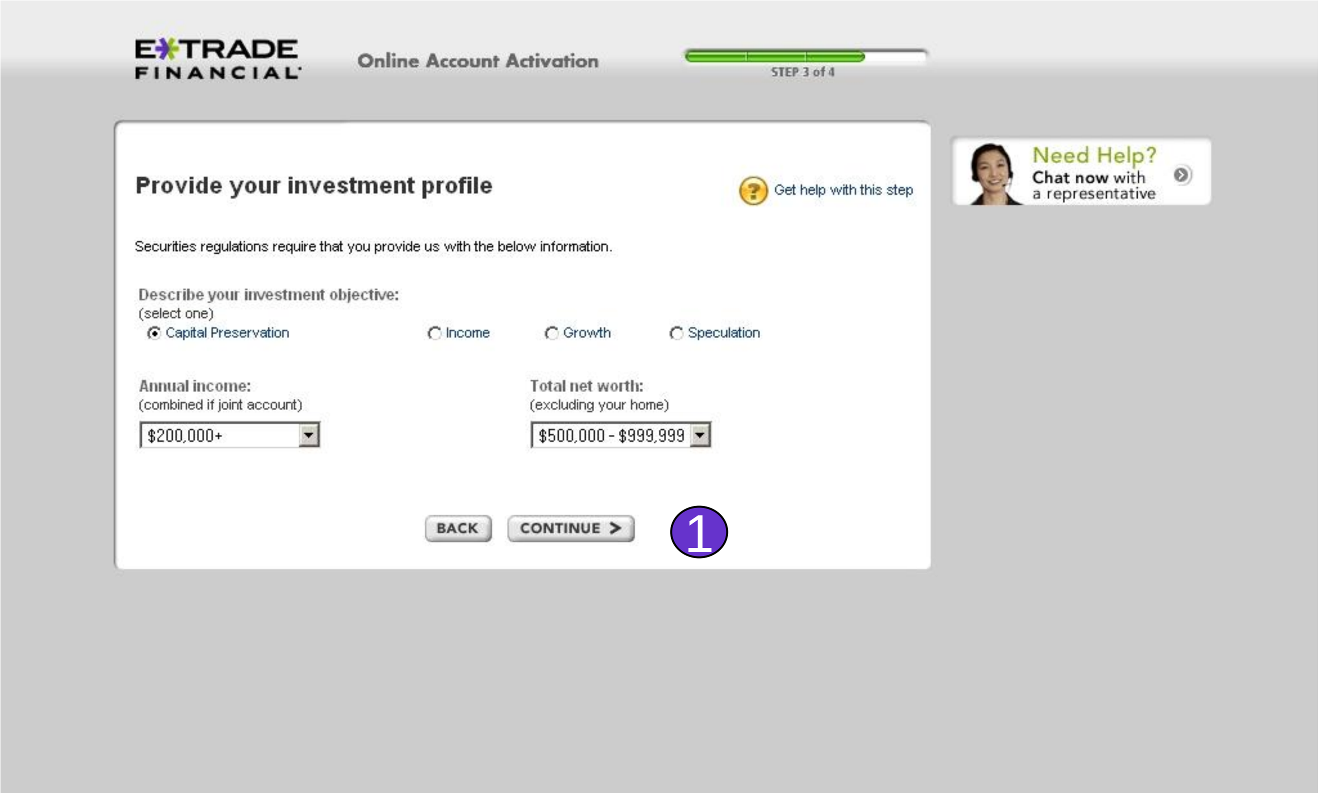


1 Select where you would like to keep your money between investments

2 Indicate if you would like to receive an E*TRADE Complete Platinum Debit Card or checks with this account

3 Click ‘Continue’

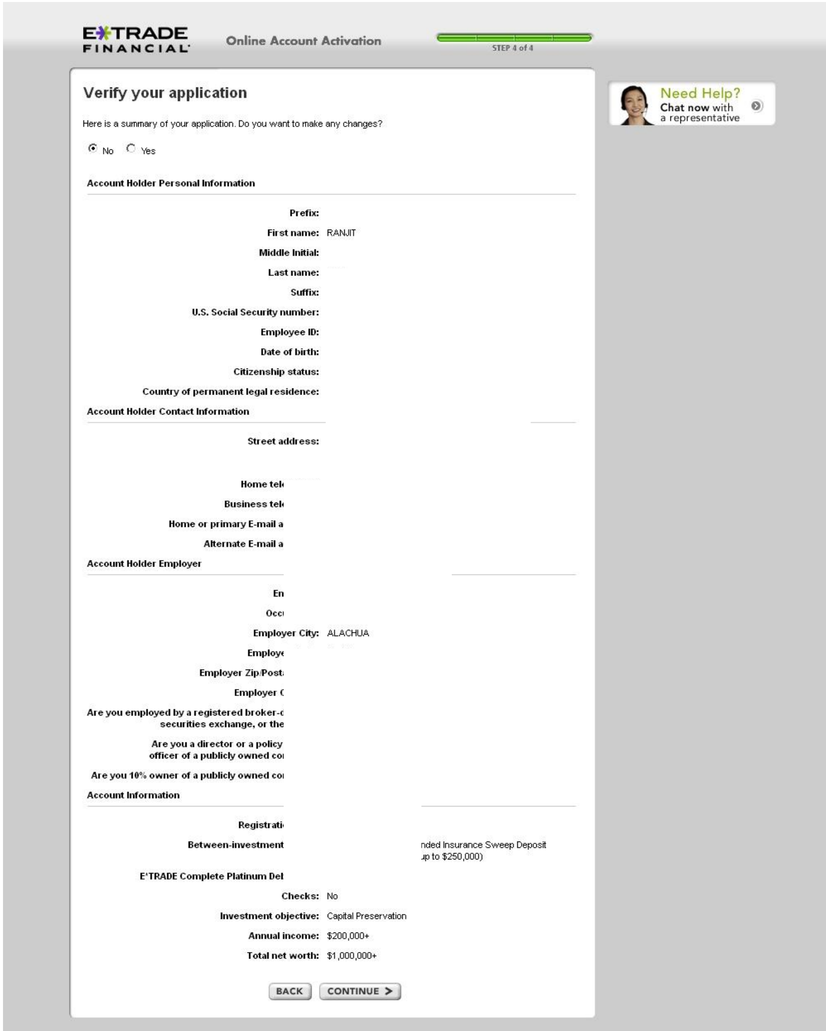
Investment profile



- Enter your investment profile
- Securities regulations require that you provide E*TRADE Securities with this information

1 Click 'Continue'

Validation



- NOTE: Please ensure that all information on your application is accurate.
- For any errors, use the back button to go back and modify your information

1 Click ‘Continue’

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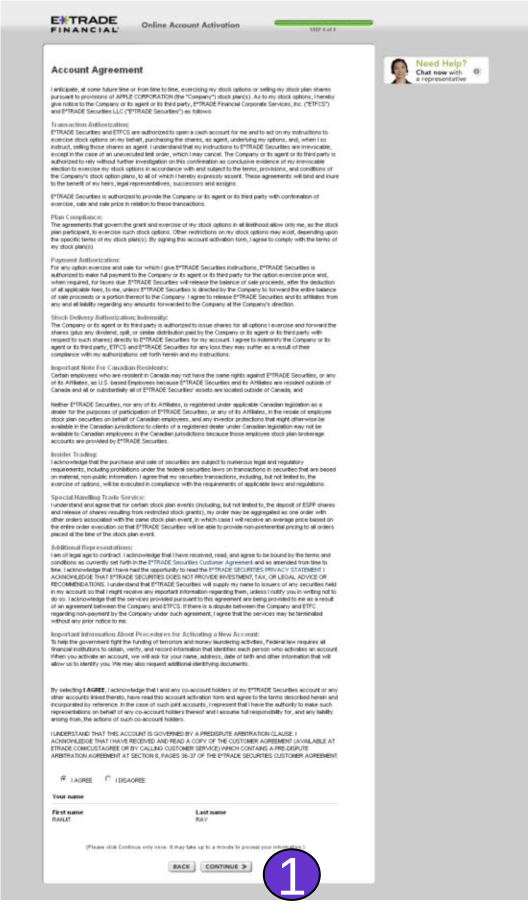
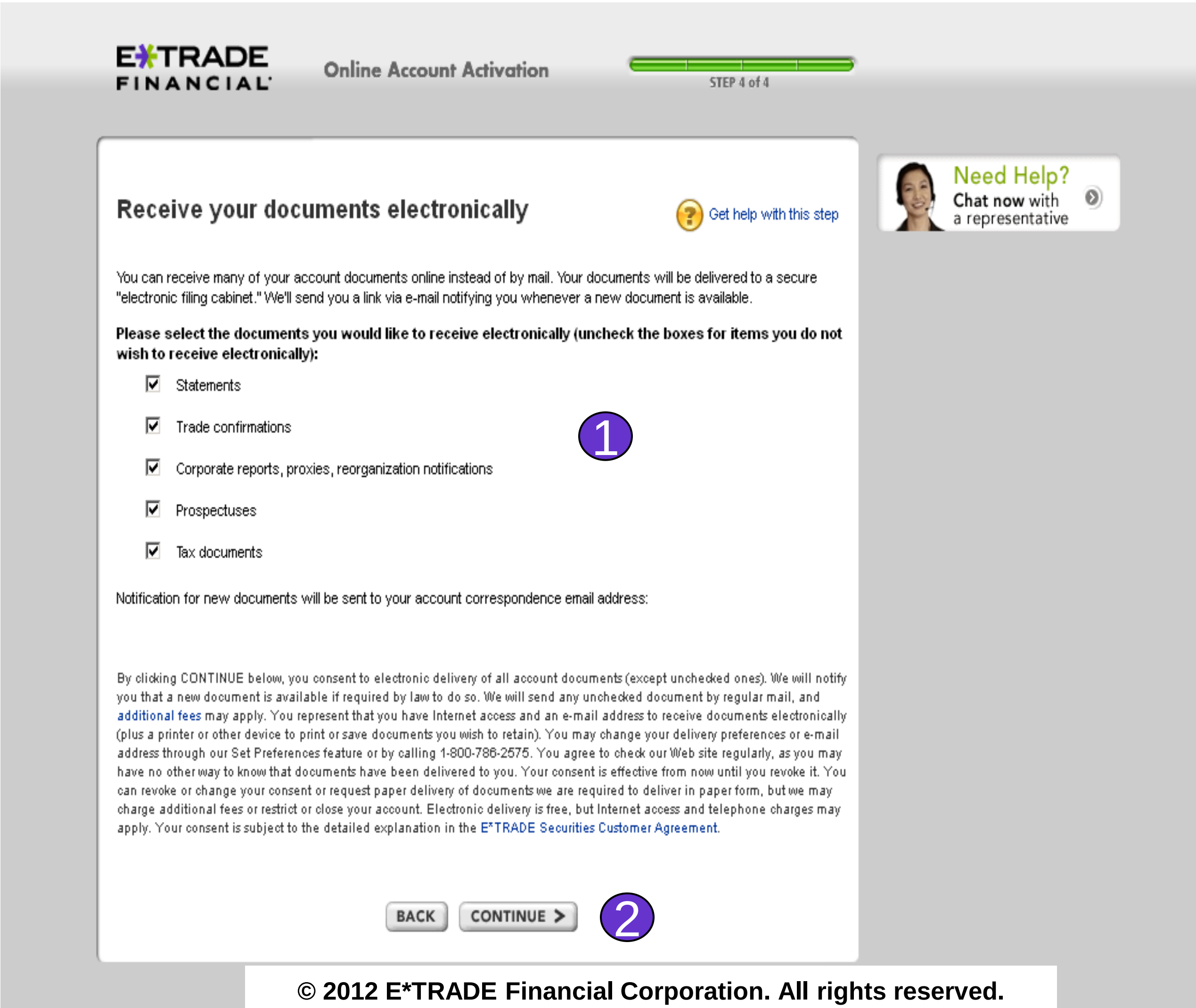
Account Agreement



- Read the agreement carefully before selecting 'I Agree'
- 1 Click 'Continue'

Electronic document delivery

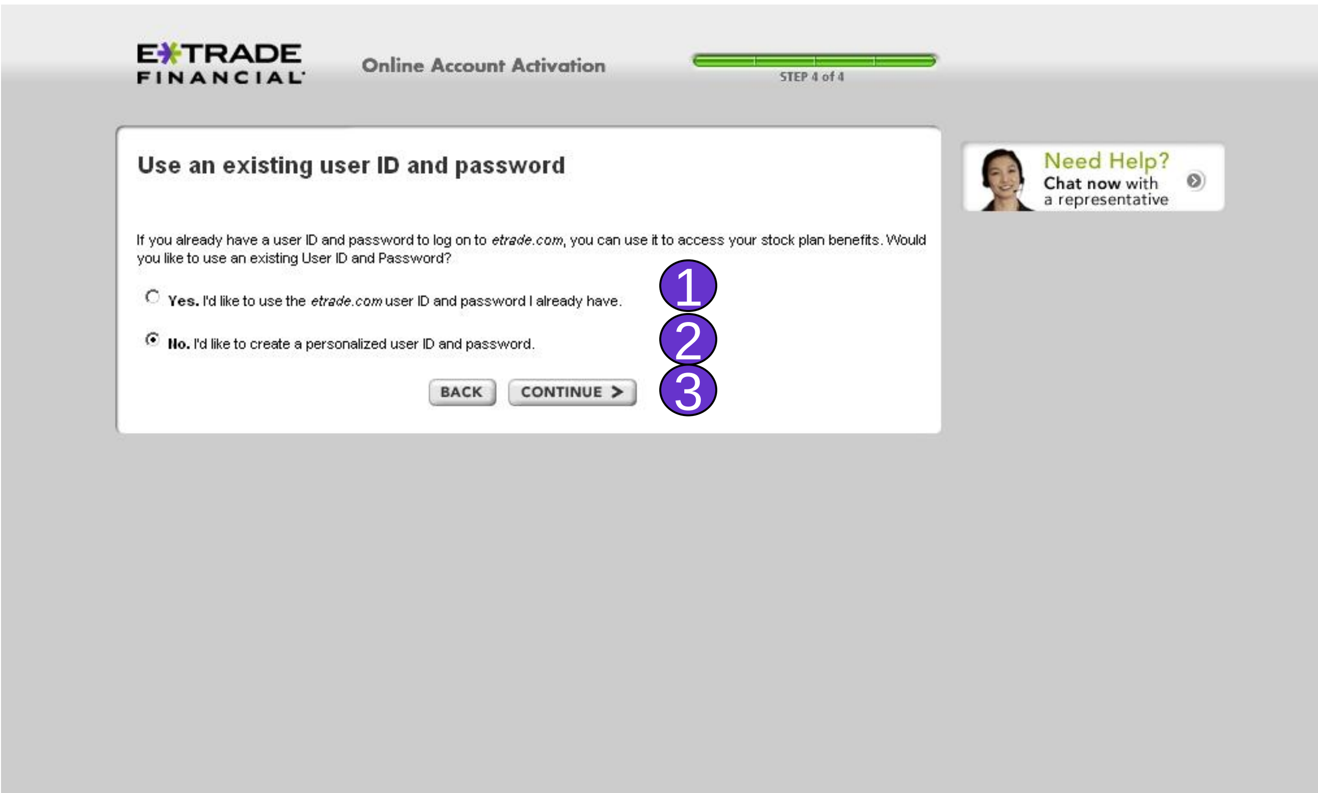


- You may choose to receive documents electronically

1 Select the documents you would like to receive electronically

2 Click ‘Continue’

Set up user ID and password



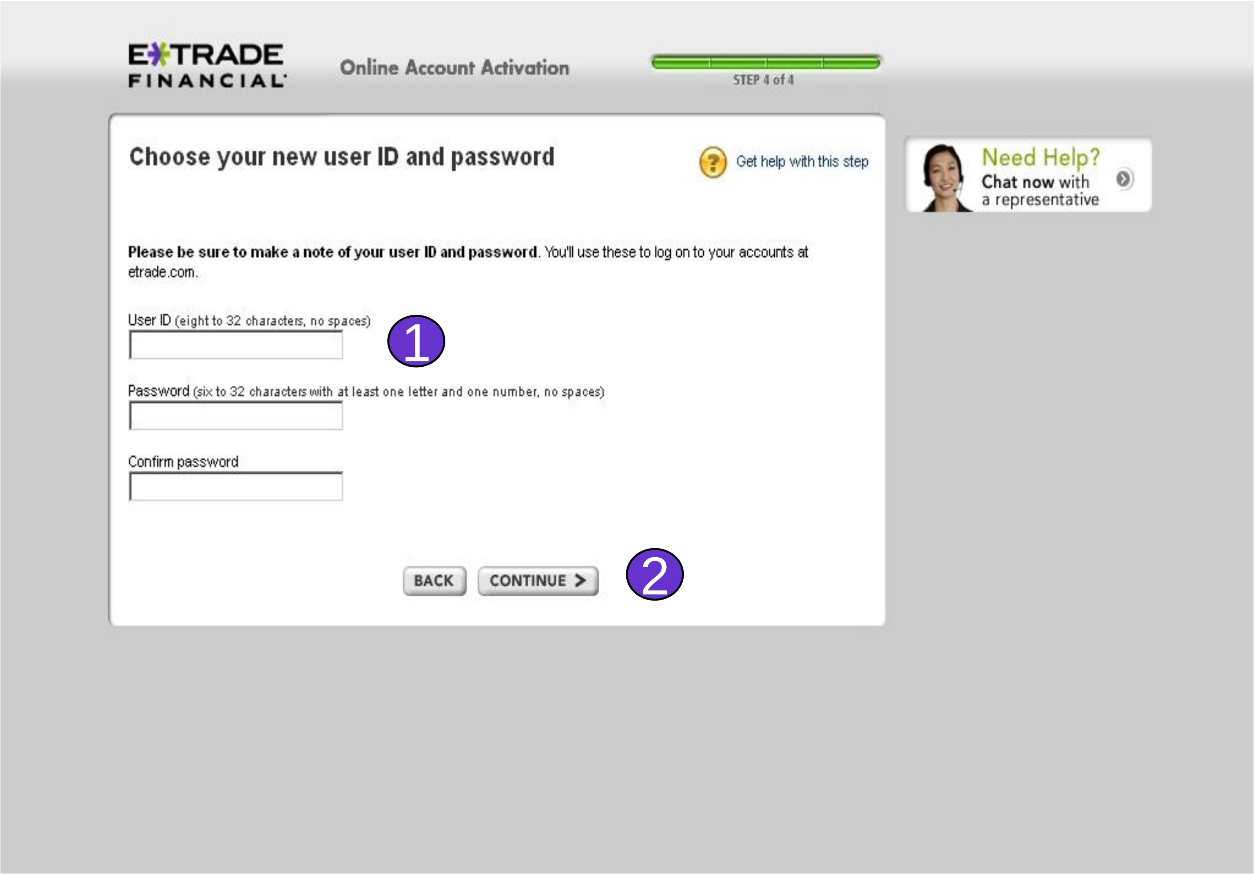
- Set up a User ID and password

1 If you already have a user ID and password to log on to etrade.com, you can use these to access your stock plan benefits

2 If you prefer, you can set-up a new user ID and password

3 Click ‘Continue’

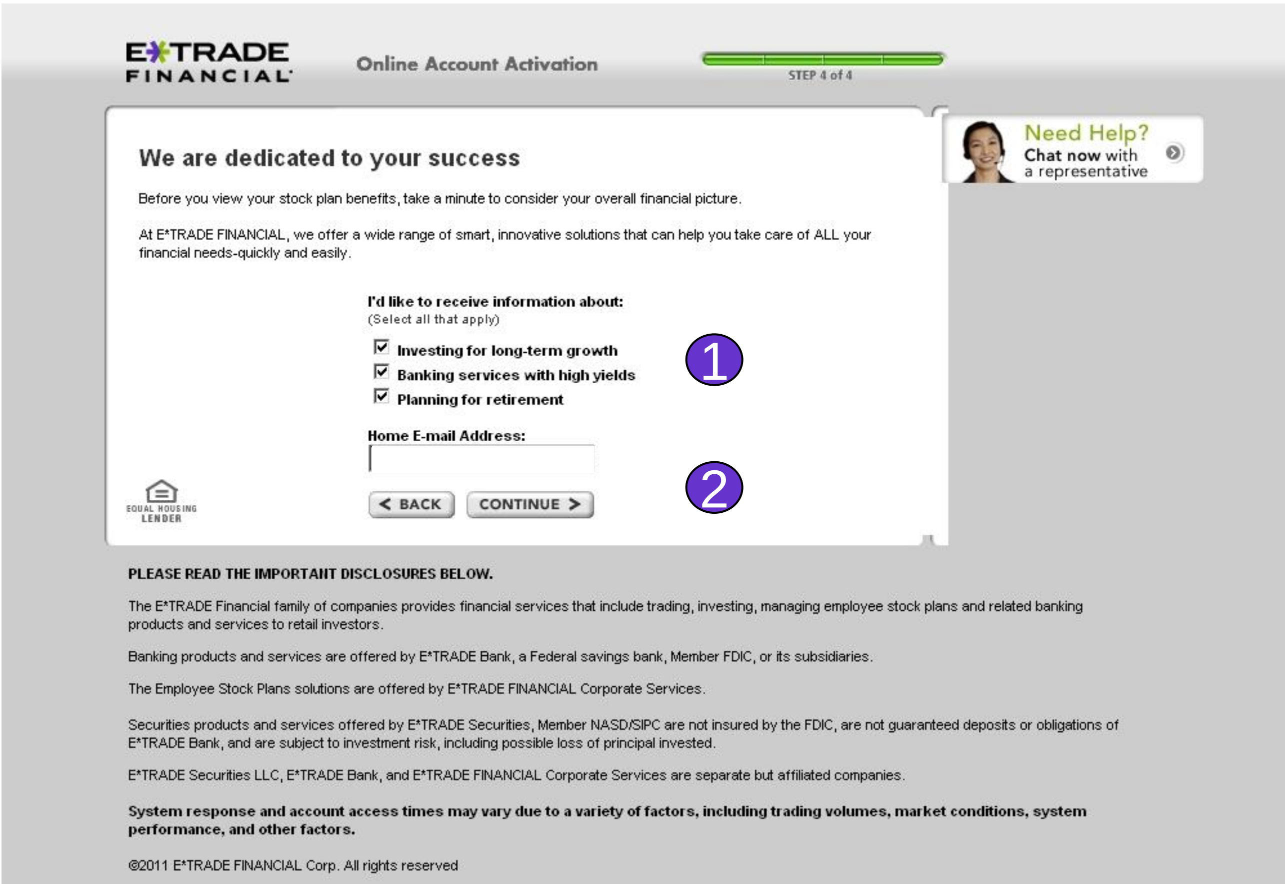
Set up user ID and password



- To access your stock plan account on etrade.com you'll need create your own User ID and password :
  - 1 Select a User ID
  - Select a Password

2 Click 'Continue'

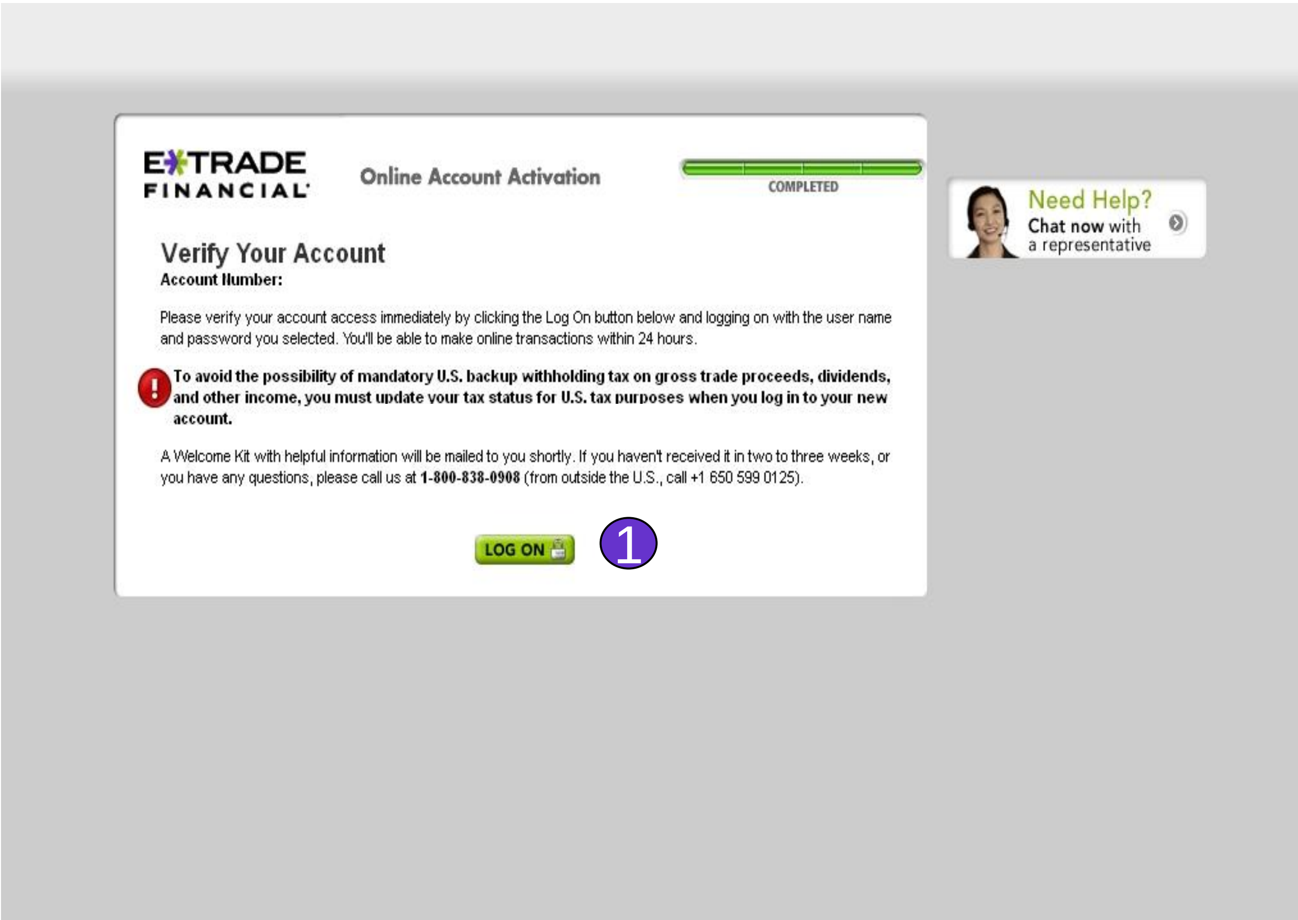
Receive additional information



1 You may choose to receive additional information electronically

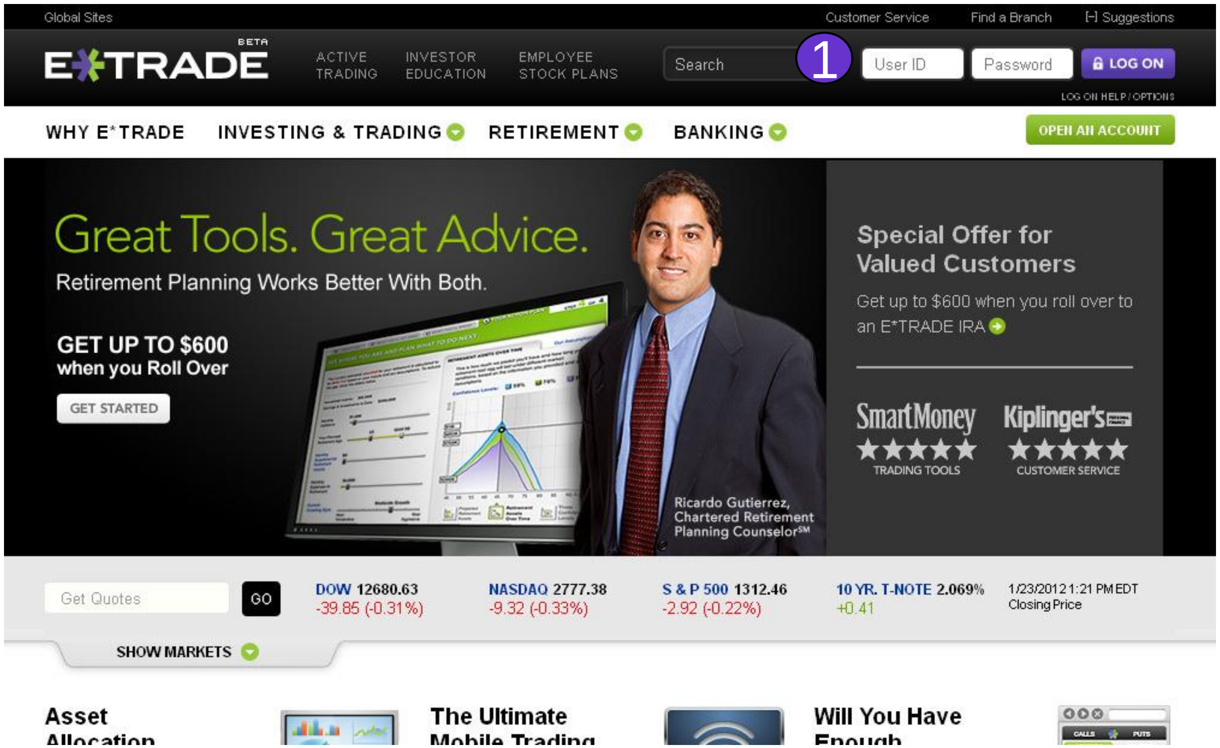
2 Click ‘Continue’

Account set-up complete



- Your account is ready!
- 1 Click 'LOG ON' to login to your account at etrade.com

Log on



1 Login to your account with the User ID and Password you set-up at the end of Account Activation

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