



LIFEPLAN  
**CORPORATE  
TRUSTEE  
APPLICATION  
FORM**

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## **COMPLETION**

Please complete this form using BLOCK CAPITALS throughout. Please tick boxes where applicable and follow the instructions provided in each section. Please use Section 12 - Application Checklist before submitting your application, to make sure that you provide us with everything we need to process your application.

US Specified Person means a US citizen or tax resident individual, who either holds a US Passport, a US Green Card, has a US residential/correspondence address or who was born in the US and has not yet renounced their US citizenship. More information on US FATCA can be found at [www.irs.gov/businesses/corporations/foreign-account-tax-compliance-act-fatca](http://www.irs.gov/businesses/corporations/foreign-account-tax-compliance-act-fatca).

A copy of the completed application and the plan Terms and Conditions are available on request. You should be aware that your plan could be brought to an end if you fail to tell us any facts which might influence our assessment of your application. If you have any doubt as to whether a fact is relevant, then you should disclose it to us.

Once you have completed and signed the application you should send it along with all requested additional information to our New Business Team, RL360, International House, Cooil Road, Douglas, Isle of Man, IM2 2SP, British Isles.

Please note that the start date of your plan may be delayed if you fail to complete this application in full or provide additional information where required.

The Insurance (Anti-Money Laundering) Regulations 2008 requires all Isle of Man life companies to make enquiries as to how an applicant has acquired the monies to be used as payment for their plan. This reflects the Isle of Man's commitment to maintain the highest possible standards of business practice and to counter money laundering and the financing of terrorism.

RL360 has adopted a risk-based approach to meet these regulations, categorising all countries that we will accept business from into 1 of 3 tiers. Each tier has different source of wealth requirements. We have categorised countries according to their level of compliance with international regulatory standards.

Full details on the source of wealth procedures can be obtained from your financial adviser or can be downloaded from [www.rl360.com/sourceofwealth.pdf](http://www.rl360.com/sourceofwealth.pdf).

Where both the Corporate Trustee and the Settlor(s) are resident in the Isle of Man, the Settlor must complete an Automatic Exchange of Information - Individual Self Certification form. The form can be downloaded from [www.rl360.com](http://www.rl360.com).

Remember, if you need any help, our Regional Support teams are on hand to guide you by telephone or by email.

All references to RL360 within this application form mean RL360 Insurance Company Limited.

# 01 YOUR DETAILS

If you require online servicing for your company please download our agreement and registration forms from our website - [www.rl360.com](http://www.rl360.com). If you wish to link this plan to your existing online service please quote your online reference or existing username below.

Online reference or existing username

## Details of the trust

Name of the trust

Date trust was established (dd/mm/yyyy)

Nature and purpose of the trust

## Corporate trustee details

Corporate trustee name

Global Intermediary Identification Number (FATCA GIIN)

Registered address and postcode (in full)

Country

Contact name

Contact position

Telephone number

Email address

## Correspondence details

Please note that any correspondence we are required to send to you will be sent to the address you provide here. If no correspondence address is supplied we will use your registered address.

Address for correspondence and postcode

## Directors or partners

You will need to provide us with a list of all directors or partners for your business, but we also need you to name two directors, one an executive director, for identity verification purposes. Please state their details here

	<b>Executive Director/Partner 1 (must be completed)</b>	<b>Director/Partner 2 (must be completed)</b>
Sex (please tick)	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female
Title (please tick)	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="text"/> Other (in full)	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="text"/> Other (in full)
First name(s)	<input type="text"/>	<input type="text"/>
Last name(s)	<input type="text"/>	<input type="text"/>
Date of birth (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Current residential address and postcode (in full)	<input type="text"/>	<input type="text"/>
Country	<input type="text"/>	<input type="text"/>
Position	<input type="text"/>	<input type="text"/>

# 01 YOUR DETAILS CONTINUED

## Authorised signatories

You will need to provide us with a list of all authorised signatories, but please tell us how many signatories will need to sign in order to action changes to the plan (including any special instructions, for example – one from category ‘A’ and one from category ‘B’)

Number of signatories required

Special instructions

## Shareholders and beneficial interest

Please tell us who in your company has a shareholding or beneficial interest of 25% or more. You will have to provide verification of identity for those listed.

First Name(s)	Last Name(s)	Position	Shareholding (%)

## Evidence required

As a corporate trustee applicant, please tick to confirm that you have supplied the following:

### For the company

- A full list of all directors.
- Suitably certified certificate of incorporation.
- A copy of the latest annual report and accounts.
- Suitably certified documentation verifying registered address of the company.
- Suitably certified identity and address documentation for at least two directors, one of whom must be an Executive Director.
- A full list of authorised signatories (including board resolution for public limited companies) showing officers from whom we can take instructions and including specimen signatures.
- Suitably certified identity and address documentation for all shareholders with a beneficial interest of 25% or more.

### For the trust

- Suitably certified copy of the trust deed and any subsequent deed(s) of appointment or retirement.

If not shown in the trust deed we will require details for each of the following:

	Settlor(s)	Protector(s)	Beneficiaries (where named)
First name	✓	✓	✓
Last name	✓	✓	✓
Date of birth	✓	✓	✓
Current residential address	✓	✓	✓
Occupation	✓	x	x
Date of death	✓ <sup>#</sup>	x	x

# for Settlor(s) no longer alive.

There can be up to 2 lives assured on the plan.

	<b>Life assured 1</b>	<b>Life assured 2</b>
Sex (please tick)	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female
Title (please tick)	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="text"/> Other (in full)	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="text"/> Other (in full)
First name(s)	<input type="text"/>	<input type="text"/>
Last name(s)	<input type="text"/>	<input type="text"/>
Current residential address and postcode (in full)	<input type="text"/>	<input type="text"/>
Country of residence	<input type="text"/>	<input type="text"/>
Telephone number	<input type="text"/>	<input type="text"/>
Email address	<input type="text"/>	<input type="text"/>
Nationality	<input type="text"/>	<input type="text"/>
Date of birth (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

**Exact occupation and duties**

What is your exact occupation?	<input type="text"/>	<input type="text"/>
What is your company name?	<input type="text"/>	<input type="text"/>
What is the nature of your business?	<input type="text"/>	<input type="text"/>

Please provide details of each of the life assured's earned/unearned income from all sources including any bonuses.

Currency	<input type="text"/>	<input type="text"/>		
Earned	This year	<input type="text"/>	This year	<input type="text"/>
	Last year	<input type="text"/>	Last year	<input type="text"/>
	Previous year	<input type="text"/>	Previous year	<input type="text"/>
Unearned	<input type="text"/>	<input type="text"/>		
If you have stated annual unearned income please provide details.	<input type="text"/>	<input type="text"/>		

Which of the following do you perform in the course of your work? (Please indicate the % spent in each, and ensure the total adds up to 100%.)

	<b>Life assured 1</b>	<b>Life assured 2</b>
a) Managerial, administration, clerical and meetings?	<input type="text"/>	<input type="text"/>
b) Skilled, technical, light manual and supervisory on a shop or factory floor?	<input type="text"/>	<input type="text"/>
c) Sales (shop/office based), mobile sales, sales management or sales assistance?	<input type="text"/>	<input type="text"/>
d) Manual skilled, light unskilled or factory work, including lifting?	<input type="text"/>	<input type="text"/>
e) Unskilled work, heavy manual or heavy lifting?	<input type="text"/>	<input type="text"/>
	= 100%	= 100%

## 02 LIVES ASSURED CONTINUED

How much work is carried out at home?  %  %

Do you work more than 16 hours per week?  Yes  No  Yes  No

Do you receive payment from any other occupation?  Yes  No  Yes  No

If yes, please state other occupation

All applicant(s) and each life assured must sign the Declaration in Section 10 and the following should be submitted to support the application:

- Full true certified copy of a current passport or national identity card carrying a photograph for each applicant and life assured.
- Documentary evidence of each applicant's residential address (see Section 12 - Application Checklist for details).

## 03 PLAN REQUIREMENTS

Plan currency  GBP  USD  EUR

	Life assured 1	Life assured 2
Amount of primary life cover required	<input type="text"/>	<input type="text"/>
Do you require term life cover?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'yes' please state the amount of benefit required and for what length of time the benefit is required (minimum 5 years, maximum 61 years)	<input type="text"/> <input type="text"/> years	<input type="text"/> <input type="text"/> years
Do you require accidental death benefit? (maximum age at entry 59 years attained)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

## 04 PAYMENT DETAILS

Who will fund the plan?  The applicant(s)  Settlor(s)\*

\* Please provide a certified copy of the Settlor's ID along with a certified copy of their proof of residential address.

Amount

Payment frequency  Monthly  Quarterly  Half-yearly  Yearly

Payment term  Whole life

Fixed term for  years

# 05 CHOICE OF FUNDS

## Fund choice

Please list your choice of funds below, up to a maximum of five funds. Please ensure that the percentages invested total 100% and that the amount invested in each fund is not below the GBP25/USD50/EUR50/CHF50/AUD50 minimum.

ISIN	Fund name	Currency	Percentage of payment
			%
			%
			%
			%
			%
			100%

# 06 LIFESTYLE DETAILS

Please note all questions must be answered in full, any questions answered with "N/A", "-" or "/" are not acceptable. If you answer yes to any question please provide additional information in Section 08.

	Life assured 1	Life assured 2
6.1 Do you currently have an existing plan with us?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please insert your plan number in the appropriate box	<input type="text"/>	<input type="text"/>
6.2 Please state your height	<input type="text"/> cm <input type="text"/> feet <input type="text"/> inches	<input type="text"/> cm <input type="text"/> feet <input type="text"/> inches
6.3 Please state your current weight	<input type="text"/> pounds <input type="text"/> kg	<input type="text"/> pounds <input type="text"/> kg
6.4 In the past 12 months have you used tobacco products (cigarettes, e-cigarettes, cigars or chewing)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please state your daily consumption.	<input type="text"/>	<input type="text"/>
6.5 Is there any feature of your lifestyle, work or leisure activities or any other circumstances or fact which might affect or threaten your health or life expectancy? If yes, please state full details in Section 08.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.6 Do you intend to fly, other than as a fare paying passenger on licensed commercial airlines or participate in any hazardous pursuits? For example underwater diving, motor racing? If yes, please complete the supplementary Aviation Questionnaire or other relevant pursuit questionnaire.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.7 Will you be out of your stated country of residence for 30 days or more in any one year? If yes, please state full details of countries to be visited, nature of visit and length of stay in Section 08.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No



- 6.8 Do you expect or intend to seek a medical opinion within the next 8 weeks? If yes, please state full details in Section 08.  Yes  No  Yes  No
- 6.9 Has any insurer ever declined, postponed or accepted an application on your life on special terms, or have you withdrawn an application? If yes, please state the company(ies), reason(s) and date(s) in Section 08.  Yes  No  Yes  No
- 6.10 Do you have any existing insurance policies (including benefits with RL360 Insurance Company Limited) or are you applying or expecting to apply for insurance benefits with other companies, or do you intend to discontinue any existing cover? Please state the total amount of life and critical illness cover taken out on your life in the last 12 months, including reinstated policies, and the cover currency in Section 08.  Yes  No  Yes  No

**Current medical attendant (this section MUST be completed)**

Please provide details of each life assured's usual medical attendant/attending physician below. If they have no usual medical attendant/attending physician, please provide details of the last doctor they consulted and the reason.

	Life assured 1	Life assured 2
Name of doctor	<input type="text"/>	<input type="text"/>
Number of years attended	<input type="text"/>	<input type="text"/>
Address and postcode (in full)	<input type="text"/>	<input type="text"/>
Country	<input type="text"/>	<input type="text"/>
Date of last visit (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Reason for last visit	<input type="text"/>	<input type="text"/>
Results of last visit	<input type="text"/>	<input type="text"/>

If you require more space, please continue in Section 08 - Additional information.

# 07 MEDICAL QUESTIONS

Please note all questions must be answered in full, any questions answered with "N/A", "-" or "/" are not acceptable. If you answer yes to any question please provide additional information in Section 08.

	<b>Life assured 1</b>	<b>Life assured 2</b>
7.1 Have you ever been advised to give up tobacco and/or alcohol for any specific reason?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.2 Have either your drinking or tobacco habits differed in the last five years?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.3 Please state the specific amount of your average weekly consumption of alcohol (quantity and type).	<input type="text"/> beer (in litres)	<input type="text"/> beer (in litres)
	<input type="text"/> wine (75cl bottles)	<input type="text"/> wine (75cl bottles)
	<input type="text"/> spirits (measures)	<input type="text"/> spirits (measures)

**Do you have or have you ever had any of the following?**

	<b>Life assured 1</b>	<b>Life assured 2</b>
7.4 Heart or circulatory disorders e.g. high blood pressure, stroke, chest pains, heart murmur, palpitations, rheumatic fever, blood vessel disorders, elevated cholesterol?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.5 Respiratory or lung trouble e.g. asthma, bronchitis, persistent cough, tuberculosis?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.6 Disorders of the digestive system, gall bladder or liver e.g. duodenal ulcer, bleeding from the bowel, hepatitis?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.7 Disease or disorder or infection of the kidneys, bladder or reproductive organs e.g. protein or blood in the urine, stones, prostatitis, venereal disease, bilharzia?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.8 Nervous, neurological or mental complaint e.g. fits, epilepsy, blackouts, persistent headaches, paralysis, anxiety state, depression?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.9 Ear, eye, nose, throat or skin disorders e.g. ear discharge, defective vision, recurrent tonsillitis, porphyria, psoriasis, dermatitis?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.10 Disorders or disease of muscles, bones, joints, limbs or spine e.g. rheumatism, arthritis, gout, slipped disc, other back or neck troubles?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.11 Diabetes, sugar in urine, blood or spleen disorders, thyroid or other glandular disorders?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.12 Cancer, leukaemia, tumour or growth of any kind?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.13 Are any medicines or drugs currently prescribed for you, or are you receiving any medical or psychiatric treatment or advice or awaiting surgery?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.14 Have you received, or do you expect to receive, any advice, counselling, treatment or blood tests in connection with AIDS, HIV or an HIV related disorder or any sexually transmitted disease including hepatitis B?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.15 Have you ever been counselled or treated in connection with alcohol or drugs?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

# 07 MEDICAL QUESTIONS CONTINUED

## 7.16 Family history

Please provide details of each life assured's family history in the table below, including details of their current state of health or, if deceased, the cause of death. Of particular importance is if the father, mother or any brothers or sisters have died or suffered from heart disease, stroke, kidney disease, cancer, multiple sclerosis or diabetes before the age of 65, or suffered from any familial/hereditary disorders.

Please tell us the age at outset if the relative had cancer and the part of the body first affected.

### Life assured 1

Relatives	State of health (or if deceased please state cause of death)	Age (or age at death)
Father	<input type="text"/>	<input type="text"/>
Mother	<input type="text"/>	<input type="text"/>
Brothers (numbers born) <input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
Sisters (numbers born) <input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>

### Life assured 2

Relatives	State of health (or if deceased please state cause of death)	Age (or age at death)
Father	<input type="text"/>	<input type="text"/>
Mother	<input type="text"/>	<input type="text"/>
Brothers (numbers born) <input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
Sisters (numbers born) <input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>



# 09

## IMPORTANT NOTES

The answers provided on this form will be used to assess your application and you must, therefore, answer them fully and to the best of your knowledge and belief. You must also give RL360 any other information which might be relevant and which could influence the decision to accept your application. If you are unsure whether a particular fact is relevant, you should disclose it. Withholding any relevant information may result in the forfeiture of your protection benefits even if your application has been formally accepted. In such event, all monies paid may be forfeited. Please give careful consideration to the declaration before signing it.

Before the plan comes into force, any change of facts contained in the answers given must be notified to RL360 in writing. RL360 reserves the right to amend the terms on which your application may have been accepted or to withdraw acceptance in the event of any such change.

Your application is not binding and no plan will exist until RL360 has issued a letter of acceptance, all conditions therein have been complied with and your Plan Schedule has been issued.

Full details can be obtained by reading the LifePlan Terms and Conditions.

# 10

## DECLARATION

### For lives assured

- 10.1** I declare that I have read the important notes in Section 09 and that all statements made by me, whether in my handwriting or not, are true and complete. I also declare that to the best of my knowledge and belief, I have disclosed all relevant information concerning this application, whether or not covered by the questions in this application or any supplementary questionnaires which might influence RL360's decision to issue my plan.
- 10.2** I will disclose to RL360 any changes to the information given in this application which occur prior to the commencement of the plan.
- 10.3** By signing below I irrevocably consent to RL360 seeking from any doctor, hospital, medical institution or other person, information which may be related to my occupation, physical or mental health, including the result of any test, and I authorise the giving of such information. This authorisation shall remain in force after my death.

### For applicants

- 10.4** I agree that all statements, together with any forms, statements, reports or other information completed or supplied by me or any party on my behalf, shall form the basis of the plan with RL360.
- 10.5** I have read the Product Guide and the Key Information Document and I'm aware of the charges that may be levied.
- 10.6** I agree to accept a plan in the form and containing the standard terms, conditions and rules ordinarily used by RL360 for the type of benefits for which I have applied. In addition, RL360 shall not be bound in any way by any representations or undertakings made or given by any person save as contained in the plan as issued. It is further agreed and understood that, notwithstanding any statement made to the contrary by any person, no plan comes into existence and no liability whatsoever will attach to RL360 as a result of this application unless and until the first payment has been received by RL360 and express written notice of acceptance of risk is issued by RL360.
- 10.7** To the best of my knowledge and belief I am not subject to any legislation that would make this application unlawful.
- 10.8** I confirm that on my own initiative I requested and received information about the plan from my financial adviser. On the basis of that information, I hereby apply for this plan. I understand that the plan is offered by RL360 which is established in the Isle of Man and as such is subject to the supervisory arrangements of the Isle of Man Government Financial Services Authority.
- 10.9** I acknowledge that any person who is advising me regarding the plan for which I am applying, is acting for me and not on behalf of RL360.
- 10.10** I will disclose to RL360 any changes to the information given in this application which occur prior to the commencement of the plan.
- 10.11** I confirm that I have the necessary powers to take out this plan and enter into a contract with RL360.
- 10.12** I also confirm that my company has not been, and is not in the process of being, struck-off, dissolved, wound-up or terminated.

# 10

## DECLARATION CONTINUED

- 10.13** I agree that I will notify RL360 in writing immediately when any of the directors, list of authorised signatories or trustees change.
- 10.14** I agree that I will provide evidence of identity and current residential address when asked by RL360. I also acknowledge that RL360 can ask for an up-to-date authorised signatory list at any time.
- 10.15** I am aware that RL360 is authorised to obtain a bank reference at any time.

### Payments

Where the Settlor wishes to make payments direct to RL360, I acknowledge and confirm the following:

- a) I acknowledge that it is usual practice for all initial and incremental settlements into a trust to be received by the Trustees and then subsequently invested in accordance with the Settlor's wishes.
- b) I acknowledge and confirm that RL360 may accept payments directly from the Settlor(s), and that I am not aware of any legal or regulatory reason why they should not do so.
- c) I confirm that all payments made by the Settlor(s) into the plan constitute Trust funds.
- d) I confirm that full customer due diligence documentation and source of wealth information will be supplied to RL360 in respect of the Settlor(s).
- e) I accept responsibility for informing you of any specific cases where the Trustees wish to make payments from the Trust bank account to the plan.
- f) I understand that RL360 may be unable to accept payments originating in some jurisdictions as a result of international or banking sanctions.

### Data protection

This form collects your personal data. We require your personal data so we can provide you with services relating to the performance of your plan. You may ask us to stop processing your data, however this may disrupt the services RL360 can provide to you or may stop us being able to assist you. To find out how long we will keep your data, please refer to our privacy policy at [www.rl360.com/privacy](http://www.rl360.com/privacy). Any data you provide to RL360 may be shared, if allowed by law, with other companies both inside and outside of RL360 and to persons who act on your behalf. Data and information about you can be transferred outside of the Isle of Man and RL360 may be required to provide it to its regulator, its government or anyone else required by law.

RL360 will use your data and information to allow for the administration of your plan, prevent crime, prosecute criminals and for market research and statistics. RL360 will, at all times, make sure that your data and information is only used in ways that are allowed by law.

You can receive a copy of the information RL360 holds about you free of charge by writing to our Data Protection Officer at: RL360, International House, Cooil Road, Douglas, Isle of Man, IM2 2SP, British Isles, or by emailing [dpo@rl360.com](mailto:dpo@rl360.com). We can reserve the right to not send you your personal data in some circumstances - if we do we will write to you setting out the reasons why.

Our full privacy policy can be viewed at [www.rl360.com/privacy](http://www.rl360.com/privacy) or can be obtained by requesting a copy from our Data Protection Officer.

### Key Information Document (KID)

- I confirm that:
- I have included a signed KID with this application
- The details provided in the KID are the same as the details provided in this application
- I understand that if the details don't match, a new signed KID containing the same information as my application will be required before my plan can start
- I understand that the KID sets out the details of my plan, and by signing it I acknowledge that I am aware of the charges that will be deducted.

### Cancellation

I am aware that I have the right to cancel my plan as detailed in the Key Information Document. I understand that the amount I get back may be less than what I paid where my selected funds have fallen in value. I am aware that to cancel my plan I will need to complete the Cancellation Notice and return it to RL360.

# 10 DECLARATION CONTINUED

## Final agreement

I agree to the following documents forming the basis of the contract between me and RL360:

- this Application Form
- The Key Information Document
- My personal illustration
- The Terms and Conditions
- The Plan Schedule
- Any Endorsement to the Plan Schedule.

I accept that RL360 can bring my plan to an end if I have failed to detail any facts that may influence the decision to accept this application.

I confirm that this application was signed in (give country)

	<b>Trustee 1/Authorised signatory</b>	<b>Trustee 2/Authorised signatory</b>
Signed	<input type="text"/>	<input type="text"/>
Full name	<input type="text"/>	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	<b>Trustee 3/Authorised signatory</b>	<b>Trustee 4/Authorised signatory</b>
Signed	<input type="text"/>	<input type="text"/>
Full name	<input type="text"/>	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	<b>Life Assured 1</b>	<b>Life Assured 2</b>
Signed	<input type="text"/>	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	I give explicit consent to capture and process my medical/lifestyle data	I give explicit consent to capture and process my medical/lifestyle data

# 11 FINANCIAL ADVISER DETAILS

This section is to be completed by your financial adviser.

The RL360 adviser number can be obtained from your regional office.

Company name	<input type="text"/>
RL360 adviser number	<input type="text"/>
Name of regulatory or authorising body	<input type="text"/>
Regulatory number (if applicable)	<input type="text"/>

# 11 FINANCIAL ADVISER DETAILS CONTINUED

Financial adviser's stamp  
(if this does not state an  
address, please complete  
company address details too)

Full name

Online services username  
(if registered)

Work telephone number

Mobile telephone number

Email address

I confirm that I have seen documentary proof of the applicant(s) identity, and certification of their residential address, and have, where applicable, attached suitably certified copies of both as set out in the completion notes, along with this application.

Signed

Date (dd/mm/yyyy)

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# 12 APPLICATION CHECKLIST

This checklist will help make sure you have provided everything we need to process your application.

**Verification of identity - must be provided for all directors/partners named in Section 01 - Your Details and lives assured.**

Please send a suitably certified copy\* of their passport or National Identity Card showing their photograph(s) and signature - if you are unable to provide either of these please provide a reason why and contact us to discuss other acceptable documents before sending in your application.

## Applicants

I have provided identification (please tick to confirm)

If you are unable to provide ID please confirm why below:

## Life assured 1

I have provided identification (please tick to confirm)

If you are unable to provide ID please confirm why below:

## Life assured 2

I have provided identification (please tick to confirm)

If you are unable to provide ID please confirm why below:

**Verification of current residential address - must be provided for all applicants**

Please send a suitably certified copy\* of at least one of the following documents for each director/partner named in Section 01 - Your Details. If you are unable to provide any of the documents listed below, please provide a reason why in Section 08 - Additional Information and contact us to discuss other acceptable documents before sending in your application.



# 12 APPLICATION CHECKLIST CONTINUED

Please tick which documents you have sent us	Acceptable document
<input type="checkbox"/>	Latest bank account or credit card statement
<input type="checkbox"/>	Utility, rates or council tax bill (less than 3 months old). Mobile telephone bills are not acceptable
<input type="checkbox"/>	Current driving licence
<input type="checkbox"/>	Proof of ownership or rental at current residential address
<input type="checkbox"/>	Mortgage statement
<input type="checkbox"/>	Tax assessment document
<input type="checkbox"/>	State pension, benefit book or other government produced document showing benefit entitlement
<input type="checkbox"/>	Extract from official register of electors
<input type="checkbox"/>	Proof of payment for a PO Box service (which must also show the residential address) where the PO Box shown is also the correspondence address of the applicant
<input type="checkbox"/>	Entry in local telephone directory.

### Illustration and Key Information Document

Please make sure to include a signed Illustration and Key Information Document.

- I have included a signed Key Information Document (please tick to confirm).
- I have included a signed Illustration (please tick to confirm).

### Settlor(s)

Where the Settlor(s) fund the plan, please tick to confirm that you have provided the following documentation

- Certified copy of the Settlor's ID
- Certified copy of the Settlor's proof of residential address

### \*Suitably Certified Copy Documentation

Your financial adviser can certify your copy documents, if they hold established Terms of Business with us and, where appropriate, have been granted Suitable Certifier status. Please consult your financial adviser to check if they can certify your documents.

If your financial adviser cannot certify your documents, we will accept certification by one of the following 'Suitable Certifiers':

- A Notary Public (or equivalent)
- A lawyer or advocate
- A formally appointed member of the judiciary
- An employee of RL360
- A Commissioner for Oaths
- A registrar or other civil or public servant authorised to issue or certify copy documents.

If you cannot have your documents certified by one of the above, please contact us.

The certifier must:

- Add the statement 'Certified as a true copy taken from the original'
- Sign and date the copy document on all pages
- Print their name clearly in BLOCK CAPITALS underneath their signature
- Record the capacity or position in which they are certifying the document
- Add their company name or official stamp or seal.

The documents which we receive **must** contain the original certification and stamp.

# 13 PAYMENT METHODS

You can make payments monthly or quarterly by credit/debit card, standing order or direct debit. If you prefer, you can make payments on a half-yearly or yearly basis by credit/debit card, standing order, direct debit, telegraphic transfer or cheque.

- Credit/debit card (please complete the credit card mandate on page 16)
- Direct debit (GBP payments from UK and Channel Island banks only) (please complete the direct debit instruction on page 18)
- Standing order (please complete the standing order instruction on page 19)
- Cheque (half-yearly or yearly payment only) (please complete the banking details below)
- Telegraphic transfer (half-yearly or yearly payment only) (please complete the banking details below)

### Payments by cheque or telegraphic transfer

Please confirm the details of the bank that you will be making payment from.

If you want to use a Currency Exchange House to transfer your payment to us, please ensure that it has been approved by RL360 first. Please also provide your bank account details below from where the payment originates, along with a full audit trail to evidence the transfer to us.

Bank name

Bank address and postcode

Account holder's name

Branch SWIFT code  (for all non-GBP and international payments)  
 SWIFT code must be either 8 or 11 digits

OR Bank sort code  (for UK GBP payments only)

IBAN/account number  (all non-GBP accounts)

OR Account number  (GBP UK Bank only)

Account held for  years  months

### Cheque

Please send your cheque, made payable to RL360 Insurance Company Limited to RL360, International House, Cooil Road, Douglas, Isle of Man, IM2 2SP, British Isles.

Please note that GBP cheques can take up to five working days to clear. Other currency cheques may take considerably longer to clear.

### Telegraphic transfer

If you are paying into your plan by telegraphic transfer please instruct your bank to quote your name as a reference.

Your payment must come from the bank account detailed above.

**IMPORTANT:** some banking institutions may deduct charges for processing international payments. Please check with your bank if any charges apply prior to transferring your payment to us. If they do, please make sure that the amount your bank transfers is enough, so that the remaining amount received is at least equal to the amount due.

Please make your payment to RL360 Insurance Company Limited through the appropriate bank below.

Currency	SWIFT code	IBAN	Sort code	Account number	Bank name	Account name
EUR	CITIGB2L	GB20 CITI 1850 0813 1418 02	18-50-08	13141802	Citibank, London	RL360
GBP	CITIGB2L	GB34 CITI 1850 0813 1420 35	18-50-08	13142035	Citibank, London	RL360
USD	CITIGB2L	GB54 CITI 1850 0813 1415 78	18-50-08	13141578	Citibank, London	RL360

### Bank address

The bank address for all the above accounts is: Citibank, Citigroup Centre, Canada Square, Canary Wharf, London, E14 5LB, UK.



# CREDIT AND DEBIT CARD MANDATE

**Important**

We are only able to accept cards with one of the logos above and prefixed with a '3', a '4' or a '5'.

The maximum amount that can be collected by credit card is GBP99,999.99 (or currency equivalent) per payment.

**I authorise you, until further notice in writing, to collect payments as detailed below:**

Currency  GBP  USD  EUR

Payment amount in figures

Payment amount in words

Payment frequency  Monthly  Quarterly  Half-yearly  Yearly

Starting on (dd/mm/yyyy)\*       \* this applies to initial payment only, future payments are deducted 2 working days prior to the payment due date.

Card type  Mastercard/Eurocard  Visa  JCB  American Express\*

\* The amount we collect from your card will be 1% higher than your payment amount to cover additional charges applied by American Express.

Card issued by  (name of bank)

Country of card issuer

Cardholder's name(s) (must be an applicant)

Cardholder's address (as held by the card issuer)

The cardholder's address should be the same as that of the applicant(s). If it is not, please provide reasons why in Section 08 - Additional Information.

Card number  -  -  -

Expiry date (mm-yy)  -

I understand that RL360 Insurance Company Limited (RL360) will advise me of the amount to be paid and the dates on which payment is due and that RL360 may only change these after giving me prior notice.

I understand that this authority in favour of RL360 will remain in force until such time as I cancel it in writing.

Signature of cardholder(s)

Date (dd/mm/yyyy)

### **Additional information**

In order to comply with the Isle of Man Insurance (Anti-Money Laundering) 2008, we may require additional source of wealth evidence subject to where the bank that issued your credit or debit card is registered. For further information about country tiers please refer to our source of wealth information document available online at [www.r1360.com/sourceofwealth.pdf](http://www.r1360.com/sourceofwealth.pdf).

### **CREDIT CARD PRE-AUTHORISATION**

Pre-authorisation is the process of pre-approving payments with the card provider. We carry out this process to make sure that the card's details are correct and working properly prior to collecting the payment.

This process will create a pre-authorisation on the credit card for one unit of the currency payments are made in i.e. GBP1.00/ USD1.00/EUR1.00 etc. This amount may not appear on the credit card statement, but will affect the card balance or spending limit until the card provider removes it.

If the cardholder has opted to receive text messages, they may get a confirmation text for this transaction.

# DIRECT DEBIT INSTRUCTION

**Important**

GBP payments from UK and Channel Island banks only.

Any changes to your payment will be applied without the need for a further instruction.

Service User Number

Name and full postal address of your bank or building society branch

To the manager  Bank/Building Society

Bank address

Name(s) of account holder(s)

Bank sort code    -    -    Account number

**Instruction to your bank or building society**

Please pay RL360 Insurance Company Limited Direct Debits from the account detailed in this Instruction, subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with RL360 Insurance Company Limited and, if so, details will be passed electronically to my bank/building society.

	<b>Account holder 1/Authorised signatory</b>	<b>Account holder 2/Authorised signatory</b>
Signed	<input type="text"/>	<input type="text"/>
Full name	<input type="text"/>	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

**Banks and building societies may not accept Direct Debit instructions from some types of account**

This guarantee should be detached and retained by the payer.

**THE DIRECT DEBIT GUARANTEE**

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, RL360 Insurance Company Limited will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request RL360 Insurance Company Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by RL360 Insurance Company Limited or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society - If you receive a refund you are not entitled to, you must pay it back when RL360 Insurance Company Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

# STANDING ORDER INSTRUCTION

**Important**

If you wish to change the amount you pay into your plan at a later date, you will need to complete a new standing order instruction. If you wish to cancel your standing order you will need to do this directly through your bank.

To the manager	<input type="text"/>	Bank/Building Society
Bank address	<input type="text"/>	
Plan reference	<input type="text"/>	

This reference number will be supplied by RL360 after receipt of the application and must be quoted by your bank on all correspondence. Failure to do so may result in payment being rejected by our bankers.

Please debit the payment amount, together with any transfer charges, from my account detailed below:

Currency	<input type="checkbox"/> GBP	<input type="checkbox"/> USD	<input type="checkbox"/> EUR	
Payment amount in figures	<input type="text"/>			
Payment amount in words	<input type="text"/>			
Payment frequency	<input type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Half-yearly	<input type="checkbox"/> Yearly
Payment start date (dd/mm/yyyy)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name(s) of account holder(s)	<input type="text"/>			
Branch SWIFT code (for all non-GBP and international payments) SWIFT code must be either 8 or 11 digits	<input type="text"/>	<b>OR</b> Bank sort code	<input type="text"/>	<input type="text"/>
		(for UK GBP payments only)	<input type="text"/>	<input type="text"/>
IBAN/account number (all non-GBP accounts)	<input type="text"/>	<b>OR</b> Account number	<input type="text"/>	
		(GBP UK Bank only)		

Please tick the box in the table below that matches your plan currency.

Tick one	Currency	SWIFT code	IBAN	Sort code	Account number	Bank name	Account name
<input type="checkbox"/>	EUR	CITIGB2L	GB20 CITI 1850 0813 1418 02	18-50-08	13141802	Citibank, London	RL360
<input type="checkbox"/>	GBP	CITIGB2L	GB34 CITI 1850 0813 1420 35	18-50-08	13142035	Citibank, London	RL360
<input type="checkbox"/>	USD	CITIGB2L	GB54 CITI 1850 0813 1415 78	18-50-08	13141578	Citibank, London	RL360

**Bank address**

The bank address for all the above accounts is: Citibank, Citigroup Centre, Canada Square, Canary Wharf, London, E14 5LB, UK.

**Account holder 1/Authorised signatory**

**Account holder 2/Authorised signatory**

Signed



Full name



Date (dd/mm/yyyy)

RL360 Insurance Company Limited

**T** +44 (0)1624 681681

**E** [csc@rl360.com](mailto:csc@rl360.com)

Registered Office: International House,  
Cool Road, Douglas, Isle of Man, IM2 2SP,  
British Isles. Registered in the Isle of  
Man number 053002C. RL360 Insurance  
Company Limited is authorised by the  
Isle of Man Financial Services Authority.

LP07b 07/19

**PROTECTING YOU  
WHEN LIFE DOESN'T  
GO ACCORDING  
TO PLAN**

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