

Please follow the instructions below and enclose all requested information. Failure to do so will lead to a delay in the opening of your account and depositing of your funds. Thank you for your assistance.

We aim to make your account as secure as possible by using the requested information and documentation to identify you and your instructions. Therefore it is important that you supply as much as possible.

For all applications, please ensure that you have enclosed the following:

- Your fully completed and signed application form
- A fully completed Self-Certification of Entity Tax Status form
- W-9 forms to be completed for any US national/resident
- Relevant W forms for US trading
- All required documentation as stated in (below and overleaf):
 Personal account applications – Table A & B (one document from each)
 Company account applications – Table C
 Trust account applications – Table D.

IMPORTANT NOTES

Certification of documents

1. The certifier must be a suitable person, ie, an official of a British embassy, qualified solicitor, notary public, member of the judiciary, qualified accountant, a director, officer or manager of a regulated financial services business. The certifier must be licensed/practising/member of a professional body/ authorised to certify documents. The certifier must have seen the original document and met the individual face-to-face.
2. The certifier should state on the documents "I certify that this is a true copy of the original document" and date and sign the documents.
3. The documents must bear the stamp of the office of the certifying person and have printed clearly in capitals the name, position, profession and contact details of the certifier.

If you require assistance in the provision of the documentation requested, please telephone our client services team on +44 (0) 1624 645000 from 8am to 8pm (UK time) Monday to Friday.

TABLE A – PERSONAL ACCOUNT APPLICATIONS

Personal identification documents. One of the following should be provided:

A certified full copy of a current, valid passport (this should be provided where possible), or A certified copy of a full driver's licence*, or A certified copy of a government issued identity card.	Must be current and show your photograph and signature.
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*Only UK, Jersey, Guernsey or Isle of Man driving licences can be accepted.

TABLE B – PERSONAL ACCOUNT APPLICATIONS

Residential address verification (non residential and care of addresses are not acceptable). One of the following should be provided showing your residential address:

Utility bill (not a mobile telephone bill or internet bill), or Statement from a recognised bank, or Statement from a recognised credit card provider, or Rates bill, council tax bill or income tax bill.	Documents must be no more than six months old. You can send the original document (which will be returned to you) or a certified copy.
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TABLE C – COMPANY ACCOUNT APPLICATIONS

ALL the following documents should be provided:

The original certificate of incorporation, or a certified copy	
A copy of the latest accounts, where available	
Personal identification and residential address verification for all beneficial owners of the company	See Tables A & B

TABLE C – COMPANY ACCOUNT APPLICATIONS CONTINUED**ALL the following documents should be provided:**

Personal identification and address verification for two directors of the company	See Tables A & B Where the directors are not signatories of the company, these documents are also required for two signatories of the company.
Corporate structure chart if part of a larger group structure	Certified copies will be required.
A copy of the business plan if the entity's principal function is e-commerce/e-gaming	
A copy of licence (if a regulated entity)	
Authorised signatory list	
Memorandum and articles of association	
Certificate of good standing/certificate of incumbency	Certified copies will be required.
Directors and shareholders register	
Declaration of trust if a nominee company forms part of the structure	

TABLE D – TRUST ACCOUNT APPLICATIONS

ALL the following documents should be provided:

Evidence of the proper appointment of the trustees eg, the original or a certified copy of extracts from the relevant deed or instrument, or a letter from a solicitor verifying the same	If you send the original extract this will be returned to you.
Personal identification and residential address verification for all trustees	– if corporate see Table C – if individuals see Tables A & B.
Personal identification and residential address verification for all settlors/protectors	See Tables A & B
Personal identification and residential address verification for all named principal beneficiaries/all beneficiaries with a vested right to benefit	See Tables A & B This may be postponed where there are unnamed beneficiaries until such time as a distribution is made.
Certificated trust deed and any relevant deeds of appointment and retirement	

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