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- 1) Complete the [Risk Profile Questionnaire](#) to select your portfolio
- 2) Read through the [Terms of Business](#) and fill in the [Application Form](#)
- 3) Complete and sign the [International Tax Compliance](#) form
- 4) Gather acceptable [proof of ID, proof of address, and source of funds](#) documentation to satisfy Anti-Money Laundering regulations.
- 5) Send your completed
 - Risk Profile Questionnaire
 - Application Form
 - International Tax Compliance Form
 - Proof of ID, address, and source of funds
- To: AES International, C102, Level 1, Burj Daman, DIFC, PO Box 191905, Dubai, UAE
- 6) We process your application and send you email confirmation when your account is open
- 7) Send money electronically to your account via the instructions in the email. Contributions must be made from a bank account in your own name. We cannot accept third party payments e.g. Western Union (or other FX broker), business accounts, or accounts in the name of another person.
- 8) Your money will be invested in line with your instructions
- 9) You can [track this online](#)
- 10) Support is available for you from Index Account Client Services

Tel: +971 4 559 4900

Email: index@aesinternational.com

Open: **Sunday - Thursday**

Service centre times: **8.30am - 5.30pm** (Gulf Time Zone)