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1. Complete the [Risk Profile Questionnaire](#) to select your portfolio
2. Read through the [Terms of Business](#) and fill in the [Application Form](#)
3. Complete and sign the [International Tax Compliance](#) Form
4. Complete and sign the [Enhanced Due Diligence](#) Form (if applicable)
5. Gather acceptable [proof of identity, proof of address, and source of funds](#) documentation to satisfy Anti-Money Laundering regulations.
6. Send your completed

Risk Profile Questionnaire
Application Form
International Tax Compliance Form
Proof of identity, address, and source of funds

To our correspondence address:

AES International, C102, Level 1, Burj Daman, DIFC, PO Box 191905, Dubai, UAE

7. We process your application and send you email confirmation when your account is open
8. Send money electronically to your account via the instructions in the email.

Contributions must be made from a bank account in your own name. We cannot accept third party payments e.g. Western Union (or other FX broker), business accounts, or accounts in the name of another person.

9. Your money will be invested in line with your instructions
10. You can [track this online](#)
11. Support is available for you from Index Account Client Services:

Tel: +971 4 559 4900
Email: index@aesinternational.com
Open: Sunday – Thursday
Service centre times: 8.30am – 5.30pm (Gulf Time Zone)